

亞洲大學管理學院會計與資訊學系

課程委員會設置要點

100 學年度第一學期第四次課程委員會會議修訂通過

95 學年度第一學期第四次系務會議通過

- 一、本系為規劃、評估及審核適當之課程，特設系課程規劃委員會（以下簡稱本會）本會委員由本系助理教授以上專任教師、學會代表一人組成。工作職掌如下：
 - （一）、系（學程）定必修。
 - （二）、與其他教學單位協調共同課程事宜。
 - （三）、本系教學品質改進之檢討與研究相關事宜。
 - （四）、其他有關課程之協調、整合、改進等事宜。
- 二、本會開會時，本系其他教師須列席參加，並得邀請經驗豐富之他校學者、產業界代表、畢業系友各一人參與。
- 三、本會每學期至少應召開會議二次，第一次應於開學前召開，審議系核心課程之課程大綱及教材。
- 四、本系大學部之課程規劃應每四年擴大辦理檢討一次，以符合社會發展需要。
- 五、本會於必要時隨時召開。
- 六、本會開會時非有應出席人員三分之二以上（含）出席不得開議。
- 七、本會之決議需有出席人員二分之一以上之同意。
- 八、本設置辦法依據亞洲大學課程規劃委員會組織章程擬定，經系務會議通過，報請學校核定後實施，修正時亦同。
- 九、其他未盡事宜，依據亞洲大學課程委員會組織章程辦理。

Department of Accounting and Information Systems, College of
Management, Asia University

Establishment Guidelines for the Curriculum Committee

1. This department establishes the Department Curriculum Planning Committee (hereinafter referred to as "the Committee") to plan, evaluate, and review appropriate courses. The Committee consists of assistant professors or above, full-time faculty members of the department, and one representative from student associations. The responsibilities include:
 - (1) Compulsory courses for the department (program).
 - (2) Coordinating joint courses with other teaching units.
 - (3) Reviewing and researching matters related to the improvement of teaching quality in the department.
 - (4) Coordinating, integrating, and improving other relevant course matters.
2. Other faculty members of the department must attend the Committee meetings and may invite experienced scholars from other schools, representatives from the industry, and alumni to participate.
3. The Committee should convene meetings at least twice per semester. The first meeting should be held before the start of the semester to review the syllabi and teaching materials of core courses.
4. The undergraduate curriculum planning of the department should be reviewed every four years to meet the needs of social development.
5. The Committee may convene meetings at any time when necessary.
6. The Committee cannot proceed with discussions unless at least two-thirds of the required attendees are present during meetings.
7. Resolutions of the Committee require the consent of at least half of the attendees.
8. These regulations are formulated in accordance with the Organization Regulations of the Curriculum Planning Committee of Asia University. They are proposed by the Department Affairs Meeting, submitted for approval by the school, and implemented accordingly. Any revisions must follow the same process.
9. Any matters not covered herein shall be handled in accordance with the Organization Regulations of the Curriculum Committee of Asia University.